

Research Library

A ProQuest Database

Search Guide

Coverage

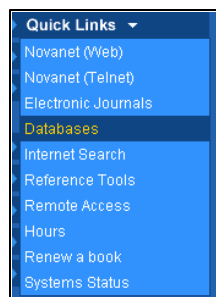
Research Library indexes and abstracts a collection of more than 2600 journals, magazines and newspapers covering a broad range of general reference subjects including literature, theatre, business, social sciences, and the sciences. Over 1,700 titles are available in full-text format.

Location

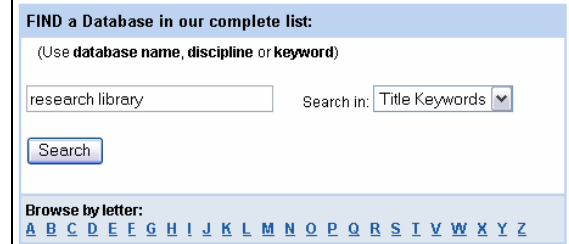
Research Library is available to Dalhousie University students, faculty, and staff from workstations in the all Dalhousie Libraries, from other campus locations, and by remote access off campus. It may be accessed from the database page of the Dalhousie Libraries web site <www.library.dal.ca>.

Selecting the Database

At the Dalhousie Libraries Homepage select the **Quick Links** option and choose **Databases** from the dropdown menu. At the next screen type 'research library' into the search box and click on **Search**. Click on **Research Library (Complete)** to access the database. The system default is **Advanced Search** mode.



Databases

A screenshot of a search interface titled 'Databases'. It features a search box containing the text 'research library' and a dropdown menu set to 'Title Keywords'. A 'Search' button is located below the search box. Below the search box, there is a section titled 'Browse by letter:' followed by a row of letters from A to Z.

How to Search

Before You Begin, Please Note: Your Internet browser must be set to accept cookies (check the browser preferences).

1. Choose a search field from the dropdown menu to the right of the search box. The default is **Citation and abstract**.

eg. *Ernest Hemingway* in **Person**

eg. *Modernism* in **Title** and *Eliot* in **Person**

Note: Selecting some search fields will invoke a browse function.

2. Limit your search results to articles published within a specific date range. The default is **All dates**.

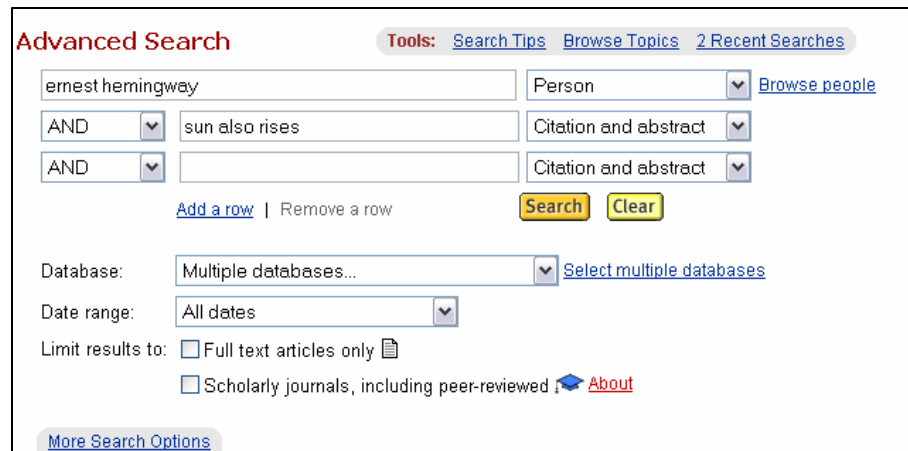
3. You can also limit your search to **full-text** and/or **peer-reviewed** articles using the limiting options at the bottom of the search screen.

4. The **truncation symbol**, the star or asterisk (*), replaces any number of letters at the end of a word. e.g. searching *librar** will find *library*, *libraries*, *librarian*, etc. The **wildcard symbol**, the question mark (?), corresponds to only a single letter, but can be inserted into the body of a word—e.g. *wom?n*—or added to the end of a word to replace a specific number of letters, e.g. searching *educat??* will find *educator*, *educates*, and *educated*, but not *education*.

5. Click the **Search Button** to execute the search.

6. Clicking on **More Search Options** will open a secondary screen of advanced search menu options. These limiting options allow, for example, limiting results to a specified publication or article type.

7. Limiting results to a **publication**:

A screenshot of the 'Advanced Search' interface. It shows a search box with 'ernest hemingway' and a dropdown menu set to 'Person'. Below the search box are two rows of search criteria, each with an 'AND' dropdown, a search box, and a dropdown menu set to 'Citation and abstract'. There are 'Add a row' and 'Remove a row' links. A 'Search' button and a 'Clear' button are also present. Below the search criteria are options for 'Database:' (set to 'Multiple databases...'), 'Date range:' (set to 'All dates'), and 'Limit results to:' with checkboxes for 'Full text articles only' and 'Scholarly journals, including peer-reviewed'. There is an 'About' link and a 'More Search Options' button at the bottom.

1. To find an issue of a journal, magazine or newspaper, click on the **Publication Search** tab at the top of the main search screen. Enter the full title of the publication, or keywords from the title, and click on the **Search** button.

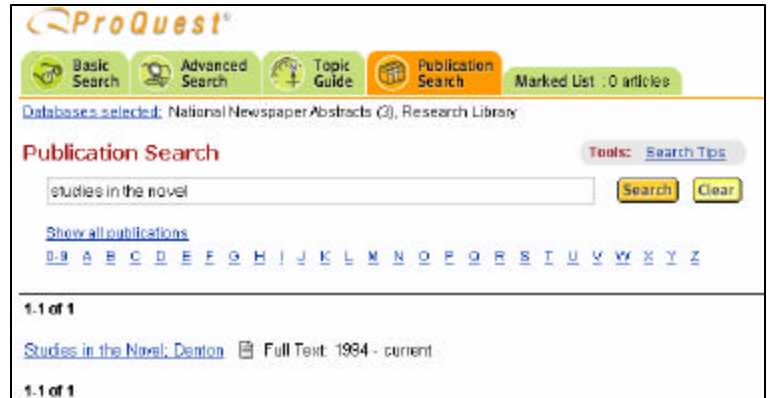
eg. *Studies in the Novel*

or keywords, eg. *studies novel*

The results of your search will display in the bottom half of the screen.

2. Clicking on **Show all publications** or one of the letters in the row beneath this will display an alphabetical list of the journals in the database, with the dates of full-text availability.

3. Click on the title of the journal to see a list of available issues.



Handling your search results:



1. Once you have retrieved your search results there are several ways to display them. If the full text is available, clicking on the article title or on a **format icon** will display the article in a full-text format (full text in HTML or Adobe Page Image).

Note: Adobe Acrobat must be installed on the PC to view the page image format. Download Acrobat Reader for free at <<http://www.adobe.com>>.

PLEASE NOTE: Not all articles are available in full-text format.

2. To mark articles during your session, click in the check box to the left of the appropriate title. To view your selections, click on the **Marked List** tab at the top of the screen.

3. To quickly eliminate articles in popular publications from your search results, click on the **Scholarly Journals** tab. To quickly view full-text results, click on the **Show only full text** link.

4. Click on the **Find a copy** icon to open the Article View screen for a desired article not available in full text in Research Library. At the Article View screen, click on **Article Linking Trial** to see if Dalhousie owns an electronic copy of the article.

5. The **full text of individual articles** can be printed or emailed from the **Article View** screen. Click on the **Print** or **Email** buttons to perform these functions. At the next screen choose a preferred citation style and format. **Note: Printing the full text of articles is available only from the Article View Screen.**

6. To **Print** a bibliography (citations only), **Email** marked articles, or **Export** citations, click on the **Marked List**

tab to open the Marked List view. Choose the function you wish to perform (Print, Email, Export citations). If printing, at the next screen you will choose a preferred citation format. If emailing, the next screen allows you to choose from among several document formats. PDF (page image) files will be delivered as an attachment. Choose **Plain text** as the format for your email.

7. Close the browser to exit the database.

