



ARTSTOR

What This Guide Does

This guide will provide you with basic information about the ARTstor image database and its uses.

What is ARTstor?

ARTstor is a digital library of art, architecture and archaeology images. It also includes associated image information and software to edit and present images.

Access in ARTstor

Any user can browse and search images within the database and public Shared Folders.

Users can also register by providing an e-mail address and password. Registration allows users to:

- Save image groups
- Add personal notes
- View password protected folders
- Download the offline image viewer

Special Features

PRINT



EMAIL



RSS



RECEIVE ARTSTOR NEWS... YOUR WAY!

Receive bi-weekly e-mail or RSS alert announcements about updates to the collections, tools, and services. Read the blog for tips and updates on the database or become a “fan” on Facebook. These features can all be accessed on the homepage.

ARTstor has created videos on YouTube to assist users when registering for an account or downloading images.

<http://www.youtube.com/artstor>

Offline Image Viewer (OIV)

OIV is presentation software that can be downloaded by any registered user. Presentations can be created from:

- ARTstor images
- Personal images
- Imported PowerPoint

Step 1: Opening ARTstor

Press the Go button to enter the digital library.



Step 2: Searching Images

ARTstor lets users perform basic and advanced searches. **Basic Search** allows users to search all ARTstor image collections or only a specific collection, such as Archivision.

Archivision Digital Research Library is a separate database of images that is searchable using ARTstor. ARTstor allows you to search all collections at once or choose to search only the:

- Archivision Digital Research Library-Base collection
- Archivision Library-Module One
- Archivision Library-Module Two
- Archivision Library-Module Three
- Personal Collection

View Image Groups (found under the *Organize* tab on the main menu bar) lets you view images created in your personal Work Folder or images in Shared Folders.

Users can also browse images by collection, geography or classification.

Step 3: Advanced Searching

Advanced searching allows users to enter keywords and search **any field** or specify **creator** or **title** searches.

Step 3: Advanced Searching (Cont'd)




Users can *limit* searches by date and *filter* by:

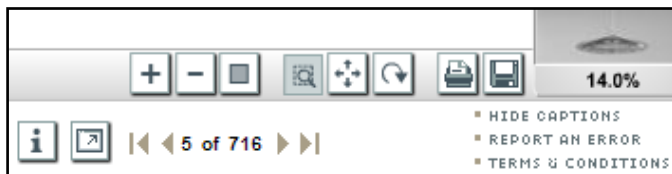
- Geography (region, continent)
- Objects classification (e.g. drawing, fashion, film)
- ARTstor collections

Use the * wildcard to truncate search words to increase the number of results retrieved (e.g. librar* retrieves library, libraries, librarian, librarians).

Step 4: Viewing and Saving Images

Double click any thumbnail to open the full image in a new window. When the full image opens there will be buttons at the bottom of the screen that allows users to:

- View information about the image 
- Manipulate the image size and view 
- E-mail or save the image 



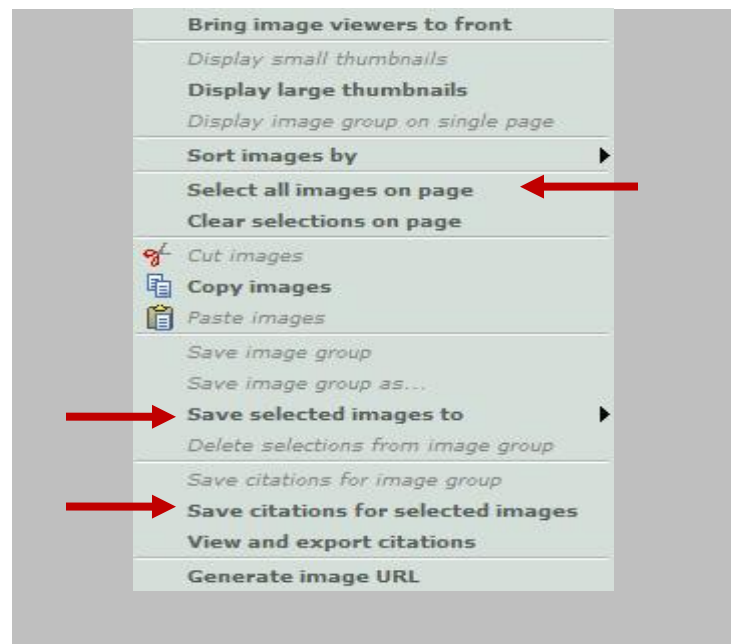
Step 5: Saving Images in a Group

To save an image group users must be registered and logged in. Click on the image once to select it.

Right-click on a selected image to save it to a **new group**, **existing group** or a **recently opened group**.

Right-clicking also allows you to select all the images on a page to add them to a group.

There is also an option for saving and managing image citations. Citations can be sent through e-mail, exported to RefWorks, and more.



More Help?

Did you know that there is someone at the Library with specialized information skills in your area of study?

This is your Subject Specialist, and she/he is here to help you get a better understanding of the resources you need to succeed at Dalhousie University.

To find out who your Subject Specialist is, or for help with this and other databases, visit your Librarian at the Reference Desk:

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Last Updated May 2009